To: All Faculty and Teaching Assistants

From: Office of the Provost

Subject: Important Updates for Spring 2016 Semester

Date: January 7, 2016

We hope you had a restful and enjoyable break. Here is some important information as you prepare for the spring 2016 semester.

Effective January 1, 2016, the Teaching and Learning Center and the Instructional Support Center merged into one unit. By integrating evidence-based pedagogical practice with instructional technology support and training, faculty can further advance their effectiveness and engagement in the classroom and improve student learning. They can also now book consultations and meetings at the same time with both a faculty developer and an instructional support specialist. The new unit is located in the TECH Center’s Teaching and Learning Center and will offer professional development workshops and seminars on topics such as building a well-designed course to improve student motivation and using the latest technological tools to enhance student discussion. Senior Director of the Teaching and Learning Center Stephanie Fiore is managing the new center and will continue to report to Vice Provost for Faculty Affairs Kevin Delaney.

The Spring 2016 semester Examination Schedule begins on April 28. The second day of exams, Friday, April 29, is the second to last day of the Jewish holiday Passover. The university respects the rights of students who wish to observe their religious holidays. Please make accommodations for students who make a request to reschedule exams for religious reasons.

Thank you.