How to Create a Course Shell in Canvas

There are two ways to create a new Canvas course:

- Create new Canvas shell for a class listed in Banner.
- Create an empty shell to use as a template (not connected to a specific course).

Create new Canvas shell for a class listed in Banner

Note: Only use this method for courses you plan to use Canvas with this Fall.

1. From either canvas.temple.edu or learn.temple.edu click “Course Tools.”

2. On the “Course Tools” page click the “Banner Class Lists” tab.

3. Click the “+” next to one of the courses listed.

4. Click the radio button next to “Canvas” then click “Create Course Shell.”

5. Visit canvas.temple.edu to see your course listed and begin building your course.
Create an empty shell to use as a template (not connected to a specific course).

Note: This method creates canvas courses which are not linked to the Banner system. This is optimal if you wish to build a template course in order to copy it into multiple Canvas courses which are linked to the Banner system.

1. From either canvas.temple.edu or learn.temple.edu click “Course Tools.”

2. On the “Course Tools” page click the “Request Shell” tab.

3. Click the radio button next to “Canvas” then click “Template” and type in the name for your template course.

4. Click “Submit.”

5. Visit canvas.temple.edu to see your course listed and begin building your template course.